BUILDING PROGRAM SUB-COMMITTEE

STRATA PLAN 50946

Terms of Reference

1. to define and recommend to the Strata Committee – the scope, parameters, staging, and scheduling of major work to be done;
2. to develop criteria for a tender process leading to selection and appointment of contractors to perform works;
3. to advise the Strata Committee on consultants required for appointment to develop suitable contract documents and specifications for use for tender documentation and Works Under Contract (WUC);
4. to develop and conduct the tender process for contractors and certifiers, leading to recommendations to the Strata Committee;
5. to monitor the works program through regular progress reports and meetings, and submit progress reports and recommendations for decision and action to the chairman and Strata Committee;
6. to develop guidelines and criteria relevant to consequential costs, compensation, provision of temporary accommodation and storage arrangements;
7. to receive and consider representations from owners and tenants and make recommendations in consultation with the House Sub-Committee on how Strata Committee should respond.